

bookingform

Please complete the Booking Form, making sure that you signed and dated the form and ticked the box confirming that you have read and accept the Booking Conditions.

Please return this booking form by email to enquiries@villapomba.com or post to **Mr and Mrs C B Wilson, Firbank, Westlinton, Carlisle, Cumbria, CA6 6AQ.**

Special Requirements

Please specify on the Booking Form any extra equipment you would like to hire from the AlmaVerde Management Company, such as high chairs. There is a travel cot and a Safety Turtle system for use near the pool both available to hire from Vila Pomba.

Party Leader's Full Name: <i>to whom all correspondence will be sent</i>				
Address:				
				Postcode:
Daytime tel:	Evening tel:		Mobile tel:	
Email address:				
Title	First name	Surname	Age <i>at date of travel</i>	Address
1				
2				
3				
4				
5				
6				
7				
8				
Any Special Requirements:				

paymentdetails

I enclosed payment as follows:

- 20% of total booking price.
- I am booking within 8 weeks of commencement of rental and full payment is enclosed.

Cheques made payable to Mr CB and Mrs SC Wilson

Or by bank transfer:

Bank: First Direct
Sort code: 40-47-84
Account No: 22041723
Account name: Mr CB and Mrs S C Wilson

IBAND No: GB47MIDL40478422041723
SWIFT NO: MIDLGB2240478422041723MRS S C WILSON MR C B WILSON

Please reference any bank transfer with your surname.

Important Declaration

I have read the Booking Conditions and confirm that I am authorised to accept them on behalf of all the persons named on the Booking Form. I am over 18 years of age.

Signed: *(Party Leader)*

Name: *(Please print)*

Date:

bookingconditions

Definitions

In these Booking Conditions the following expressions shall have the meanings set out below:

- “Booking Form” The Booking Form completed by the client
- “Client” All persons on whose behalf the party leader as specified in the Booking Form has completed the Booking Form
- “Security Deposit” The deposit of £300.00 payable at the same time as the Balance Payment
- “Holding Deposit” In the case of a booking made more than 8 weeks before the rental commences a deposit of 20% of the total booking cost
- The “owners” Mr and Mrs C B Wilson of Firbank, Westlinton, Carlisle, Cumbria, CA6 6AQ.
- The “property” The property known as Vila Pomba. 124 AlmaVerde, Estrada Nacional 125 Quinta das Furnas Lote 124 8650-035 Barao de Sao Miguel Portugal.
- “Rental Period” The period of time for which the client takes and the owners agree to let the property as completed on the Booking Form

Commencement of the Contract

1. No contract shall exist between Mr and Mrs Wilson and the client until the Holding Deposit has been received and has cleared and the Booking Form has been received. Payment of the Holding Deposit shall imply acceptance of these Booking Conditions
2. An option to hold any particular week for the client does not constitute a contract

Holding Deposit

3. A Holding Deposit of 20% of the total booking price is required to secure the accommodation for the rental period. Payment of the Holding Deposit is required when submitting the Booking Form

Security Deposit

4. A refundable Security Deposit of £300.00 is required to cover losses damages misplaced furniture or any additional costs incurred if the property is not left in good order at the end of the client’s rental period.

Booking Confirmation

5. You will receive confirmation of your booking by email or by post upon receipt of your completed Booking Form and Security Deposit. The owners reserve the right to offer the dates to another enquirer until the Booking Form and the Holding Deposit have been received.

Balance Payment

6. Payment of the balance is required by a minimum period of eight weeks prior to the booking commencement date.

Cancellation

7. If after confirming your booking you decide to cancel your stay, written notice to cancel must be provided and the following cancellation charges apply:

Period between receipt of written notice to cancel and booking commencement date.	% of Total Booking Price payable
56 days or more	20% (Holding Deposit)
29 – 55 days	50%
8 – 28 days	90%
0 -7 days	100%

Arrival

8. On the booking commencement date the property can be accessed from 4pm onwards.
9. The owners do reserve the right to ask you to leave should you have more people in the property than the number of beds stated (unless special dispensation has been given before your arrival).

bookingconditions

Cleaning and Linen

10. Bed Linen and bath towels are provided and the beds are made up ready for your arrival according the number of people in your party. The property is cleaned midweek during your stay and fresh towels are provided. If you are staying two weeks, fresh linen is provided after week one and again at this time, the villa will be cleaned and fresh towels provided.

Pets

11. No pets are allowed in any of the properties.

Pool and Garden Maintenance

12. All properties have private pools and a landscaped garden. During your stay it is likely that maintenance of the pool and garden will occur. Access must be allowed for these services. You may not be able to use the pool for a short time after it has been maintained (usually half an hour).

Smoking

13. Smoking is not permitted inside the property.

Departure

14. On the day of your departure the property must be vacated by 10am. Please leave the property clean and tidy with the furniture where you found it. We do make an additional charge for putting the furniture back where it belongs or for any additional cleaning which may be required.

After your stay

15. If there are no losses, damages, misplaced furniture or any additional charges required the security deposit will be returned to you, in full, typically within 28 days of the day of your departure.

Insurance

16. It is condition of booking that all clients have a travel insurance policy in force. Insurance premiums must be paid at the time of booking for cancellation cover to be effected. No liability will be accepted for any client travelling without adequate travel insurance.

Liability

17. The owners cannot be held liable to accept responsibility for any death, bodily injury or illness which occurs during the rental period whilst the client is in occupation of the property.

Disputes

16. In the event of any dispute our liability shall not exceed the charge for the rental. Any dispute will be governed by English Law and is subject to the jurisdiction of the English Courts.